

GENERAL BROWN CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
**Regular Meeting**  
Minutes  
**September 11, 2017**  
**General Brown Room / Jr.-Sr. High School**

**REGULAR MEETING**

The meeting was called to order at 5:15 p.m. by President West, followed by the Pledge of Allegiance

**Members Present:** Jeffrey West, President; Daniel Dupee II, Vice President (arrived at 5:55 p.m.); Sandra Young Klindt; Jamie Lee; Albert Romano, Jr.; Natalie Hurley

**Members Absent:** Brien Spooner

**Others Present:** Jamie A. Moesel, Superintendent of Schools; Lisa K. Smith, Executive Director of Administrative Services; Gary Grimm, Transportation Supervisor/Operations Manager; Babette Valentine, Curriculum Coordinator; Nicole Donaldson, Jr.-Sr. High School Principal; Joseph O'Donnell, Brownville-Glen Park Elementary Principal; David Ramie, Dexter Elementary Principal; Kylee Monroe, Director of Student Services; Karen Jaimeson, Interim Assistant Principal; Debra Bennett, District Clerk; Mr. Stephen Todd, District Superintendent; Staff Member

President West welcomed Mr. Todd to the meeting.

**CONSENT AGENDA**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Sandra Klindt, and seconded by Albert Romano - Motion is approved 5-0.

1. Approval of Minutes as listed:
  - August 14, 2017 - Regular Meeting
  - August 28, 2017 - Special Meeting
  
2. Approval of Buildings and Grounds requests as listed:
  - DEX baseball field - August 12-13, 2017 from 7:00 a.m. to 6:00 p.m. - Dexter Citizen's Committee - tournament
  - DEX gymnasium / cafeteria / band room - Thursdays September 7, 2017 through June 22, 2018 from 6:00 p.m. to 7:30 p.m. - YMCA Karate Club - classes
  - BGP cafeteria - Mondays September 11, 2017 through June 18, 2018 from 6:00 p.m. to 7:30 p.m. - Girl Scout Troop 50130 - monthly troop meetings
  - BGP classroom - Wednesdays October 11, 18 & 25 / November 1, 8, 15 & 29 / December 6, 2017 / February 14 & 28 / March 7, 14, 21 & 28 / April 11 & 18, 2018 from 3:30 p.m. to 4:45 p.m. - Good News Club - meetings
  
3. Approval of Conferences and Workshops as listed:
  - Joseph O'Donnell - Lead Evaluator Training - JLBOCES - August 21, 2017
  - Albert Romano, Jr. - NYSSBA's Online Essentials of School Board Governance Workshop and Fiscal Oversight Fundamentals - Current online enrollment period
  - Jamie A. Moesel - JLSBA Dessert Workshop "*Creating a Strong School Board / Superintendent Relationship*" - JLBOCES - September 21, 2017
  - Jeffrey West - JLSBA Dessert Workshop "*Creating a Strong School Board / Superintendent Relationship*" - JLBOCES - September 21, 2017
  - Natalie Hurley - JLSBA Dessert Workshop "*Creating a Strong School Board / Superintendent Relationship*" - JLBOCES - September 21, 2017

**REGULAR AGENDA**

**Other Discussion and Action**

1. Public Comment Requests - None at this time
  
2. Ongoing Agenda Items:
  - Academic Administrative and/or Student Presentations:
    - ❖ None at this time
  - Policy Review:
    - ❖ None at this time
  
3. Board Information - Jefferson-Lewis School Boards Association - Dessert Workshop/Executive Meeting "*Creating A Strong School Board / Superintendent Relationship*" - September 21, 2017
  
4. Board Discussion - Fall Building Tour dates: Following discussion, the November meeting will be held at Dexter Elementary, the December meeting will be held at the JSHS, and the January meeting will be held at BGP Elementary.

5. Board Discussion - Board of Education GOALS for 2017-2018 - Review of the template prepared by Superintendent Moesel. The Board will continue the discussion at the next regular meeting.
6. Board Discussion / Action - NYSSBA Proposed Bylaw Amendments & Resolutions Voting Delegate’s Guide and Nomination of Voting Delegate for the 2017 NYSSBA Annual Business Meeting - October 14, 2017 - Lake Placid, New York

The Voting Delegate must be present from the opening of the annual meeting at 8:00 a.m. on Saturday, October 14<sup>th</sup> until the termination of Association Business.

Nomination of Natalie Hurley as Delegate by Sandra Klindt, seconded by Jaime Lee. The motion was approved 4-0 with Ms. Hurley abstaining.

Nomination of Sandra Klindt as Alternate by Jeffrey West, seconded by Jamie Lee. The motion was approved 4-0 with Mrs. Klindt abstaining.

7. Board Action - Approval of **Substitute Instructional and Non-Instructional Personnel Item #10-D**, as continued from the Organizational Meeting held July 5, 2017:

Substitute Teachers 2017-2018	Substitute Food Service Helper 2017-2018
<b>Catherine Behling Corissa Grey Jeralee Jobson Rebecca Beaudoin</b>	<b>Ashley Kudlak</b>

Motion for approval by Sandra Klindt, seconded by Natalie Hurley, with motion approved 5-0.

8. Board Action - Acceptance of donation of 120 dictionaries for all 3<sup>rd</sup> grade students, classroom teachers and libraries by the New York State Elks Association - Lodge #496 of Watertown, to be presented to students during the month of October.

Motion for approval by Natalie Hurley, seconded by Sandra Klindt, with motion approved 5-0.

9. Board Action - Approval of **Committee on Special Education Reports**.

Motion for approval by Natalie Hurley, seconded by Sandra Klindt, with motion approved 5-0.

**ADMINISTRATIVE MONTHLY and END OF YEAR REPORTING**

10. Operations Manager / Transportation Supervisor
11. Curriculum Coordinator
12. Jr.-Sr. High School Principal
13. Brownville Glen Park Elementary Principal
14. Dexter Elementary Principal
15. Director of Student Services
16. School Business Official
17. Superintendent of Schools

**CORRESPONDENCE AND COMMUNICATIONS**

18. Correspondence Log

**RECOMMENDATIONS AND ACTION**

19. Board Action - Personnel Changes as listed:

A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed:

RECOMMENDATION and ACTION is made by Albert Romano, and seconded by Sandra Klindt. Motion approved 5-0.

(A) Retirements: None

(B) Resignations as listed:

Name	Position	Effective Date
<b>Debra Vaughn</b>	4-Hour Bus Driver	<b>September 5, 2017</b>
<b>Micah McDonald</b>	4-Hour Bus Driver	<b>September 11, 2017</b>

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Prob. or Tenure Track Appt. (if applicable)	Effective Date
<b>Emily M. Cean</b>	7-Hour Aide	\$12,530 annually, Step 1	n/a	<b>September 12, 2017</b>
<b>Micah McDonald</b>	4.5-Hour Bus Driver	\$12,608 annually (prorated), Step 2	n/a	<b>September 12, 2017</b>
<b>Robin N. Riley</b>	7-Hour Aide	\$12,530 annually (prorated), Step 1	n/a	<b>September 12, 2017</b>
<b>Julia M. Tollinchi</b>	Substitute Teacher	\$90 per day / certified	n/a	<b>September 12, 2017</b>

(D) PAID Coaching Appointments as listed:

Name	Fall 2017 Sports	Coaching Certification	Effective Date
<b>Jennalee H. Price</b>	Modified Cheerleading	Temporary Coaching 1 <sup>st</sup> Renewal****	September 12, 2017

**Coaches possess the following [as mandated by NYSED]:**

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance \*
- Temporary or Professional Coaching License and/or 2<sup>nd</sup>-4<sup>th</sup> Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance \*\*\*\*

20. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Emily M. Cean** - Aide
- **Robin N. Riley** - Aide
- **Julia M. Tollinchi** - Substitute Teacher
- **Jennalee H. Price** - Coach

Motion for approval by Jamie Lee, seconded by Sandra Klindt, with motion approved 5-0.

**ITEMS FOR NEXT MEETING**

Monday, October 2, 2017 - General Brown Room

21. Board of Education GOALS
22. Presentation of Audit Report

**EXECUTIVE SESSION**

23. **A motion is requested to enter executive session for the discussion of one specific legal matter, and also for discussion of the employment history of 19 individuals.**

Motion for approval by Albert Romano, seconded by Sandra Klindt, with motion approved 5-0. Time entered: 5:33 p.m.

— Mrs. Bennett was excused from the meeting at 5:33 p.m.

— Mr. Dupee joined the meeting at 5:55 p.m.

24. **RETURN TO OPEN SESSION**

**A motion is requested to adjourn the executive session and reconvene the regular meeting.**

Motion for approval by Daniel Dupee, seconded by Sandra Klindt, with motion approved 6-0. Time: 7:00 p.m.

**MOTION FOR ADJOURNMENT**

25. **There being no further business or discussion,** a motion is requested adjourn the regular meeting.

Motion for approval by Daniel Dupee, seconded by Albert Romano, with motion approved 6-0.

Time adjourned: 7:01 p.m.

Respectfully submitted:

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Debra L. Bennett, District Clerk

- Supporting documents may be found in supplemental file dated September 11, 2017